

# **VISA DOCUMENTS** **"HOW TO?"**



**2025**

Institutional Presentation

## checklist



**TAQSIMA ĊENTRALI TAL-VIŻA  
CENTRAL VISA UNIT**

### DOCUMENTATION REQUIRED FOR STUDENT NATIONAL VISA (FOR VISAS OF MORE THAN 90 DAYS)

- 01 Fully filled In Visa Application form signed by the applicant;
- 02 Passport (with a validity of minimum 8 months from date of appointment);
- 03 1 Passport photo according to ICAO Standards;
- 04 School Enrolment letter:
  - I. Details of course;
  - II. Duration of course;
  - III. Hours per week;
  - IV. Proof of payment (receipt or Invoice no.);
- 05 Bank Statement of the last 3 months attached with a recent bank certificate  
(If the student will be sponsored the following documents are required):
  - I. Sponsor's Bank Statement (last 3 months);
  - II. Signed Declaration letter from sponsor;
  - III. Copy of Identification of sponsor (front and back);
- 06 International Bank card corresponding with bank statement provided (Front & Back);
- 07 Medical and Travel Insurance:
  - MOF level 5 and over;
    - I. Valid for Schengen area;
    - II. Minimum medical coverage of €30,000;
    - III. Covering a minimum of 120 consecutive days from first point of entry in Schengen area;
    - IV. Must be valid for study purpose;
  - MOF level 4 and below;
    - I. Valid for Schengen area;
    - II. Minimum medical coverage of €30,000;
    - III. Valid for all duration of stay, starting from first point of entry in Schengen area and ends upon exit from Schengen area;
    - IV. Must be valid for study purpose;

1 of 2

- 08 Full Passport Copy;
- 09 Flight tickets:
  - I. Full flight itinerary to Malta must be provided indicating students name, date of flight and all stops;
  - II. Entry ticket must be two weeks max prior to course commencement date;
  - III. If the course is less than six months, return tickets following the end of course is required;
- 10 Accommodation (first 15 nights from date of arrival in Malta);
  - I. Must be in applicant's name;
  - II. If provided by the school, the school must provide a letter stating name, surname, passport number, address & duration of accommodation;
  - III. Lease agreement must be signed by both parties and indicate duration, home address and applicant name;
  - IV. Declaration of proof must be stamped and signed by a local lawyer or notary & proof of residence must be provided ex. Electricity bill;
  - V. MTA license must be valid and signed by the Malta Tourism Authority. A fully filled and signed rental declaration form must be provided with the MTA license;
  - VI. Accommodation booking confirmations from online platforms are accepted;
- 11 In case of minors the following documents are also required:
  - I. Birth certificate (original and translated in English by an official translator);
  - II. A copy of parents' passport;
  - III. Parents' consent letter (original and translated in English);
- 12 Fees to be settled by credit/visa card:  
**Standard fees:**
  - i. 0-5 years: Free;
  - ii. 6-11 years: €50;
  - iii. 12 years onwards: €100;  
**Extended fees:**
  - i. 0-5 years: Free;
  - ii. 6-11 years: €50;
  - iii. 12 years onwards: €150;

### All documents should be submitted in English

**IDENTITÀ**  
Triq il-Wied, L-Imbida, MSD 9020, MALTA  
T +356 2590 4000  
W [www.identita.gov.mt](http://www.identita.gov.mt)  
E [enquiries.identita@gov.mt](mailto:enquiries.identita@gov.mt)

**CENTRAL VISA UNIT**  
Valley Road, Msida, MSD 9020 MALTA  
T +356 2590 4550  
W [www.identita.gov.mt](http://www.identita.gov.mt)  
E [visa.identita@gov.mt](mailto:visa.identita@gov.mt)

Version 2.1 dated 16.01.2024  
IDENTITÀ / CENTRAL VISA UNIT

2 of 2

# 01- VISA APPLICATION FORM

## 1 long-stay visa



**TAQSIMA ĊENTRALI TAL-VIŻA  
CENTRAL VISA UNIT**

### LONG STAY MALTESE (D) VISA APPLICATION



## 01 APPLICANT'S DETAILS

Title ☒ Mr ☐ Mrs ☐ Ms ☐ Other

Full Legal Surname ☒

Full Legal Given Name (s) ☒

Identity Document Number ☒

Nationality ☒

Other Nationalities if applicable

Place of Birth ☒

Country of Birth ☒

Date of Birth ☒

Current Occupation ☒

Gender ☒ Male ☐ Female ☐ Other

Marital Status ☒ Never Married ☐ Married ☐ Separated ☐ Other

### CONTACT DETAILS

Fixed Telephone No.

Mobile No. ☒

Personal Email Address ☒

### PASSPORT DETAILS

(Passport on which visa shall be affixed, all passport details shown below must be provided)

Type of Travel Document ☒ Ordinary ☐ Diplomatic ☐ Service ☐ Special

☐ Temporary ☐ Other

1 of 5

If other specify here

Travel Document No. ☒

Issuing Country ☒

Date of Issue ☒

Valid until ☒

## 02 TRAVEL INFORMATION APPLICATION'S DETAILS

Purpose of travel ☐ Professional/Business ☐ Cultural ☐ Sports

☐ Official Visit ☐ Medical Reasons ☒ Study **TICK ONLY STUDY**

☐ Adoption ☐ Court ☐ Diplomat

☐ Employment ☐ Family Member - Diplomat ☐ Family Reunification

☐ Family Member of an EU National ☐ Humanitarian ☐ Religious

☐ Long-term/Non-Tourism ☐ Lost or Expired Documents ☐ Training

☐ Scientific Researcher ☐ Temporary Employment ☐ Voluntary Work

☐ Working Holidays

If employment please

Specify Job title corresponding to the Maltese Employment Contract

Border of First Entry

**MALTA**

Tentative Date of Arrival

Tentative Date of Departure

**AS PER FLIGHT ARRIVALE DATE TO MALTA**

**AS PER END OF COURSE DATE IN THE FINAL SCHOOL LETTER**

Current Country of Residence at time of application ☒

Applicant's Home Address in Full

Address ☒

District

Province

State ☒

City ☒

Postcode ☒

Country ☒

2 of 5



# 01- VISA APPLICATION FORM

## Applicant's Accommodation Details in Malta

Address: OLIAS STUDENT HOUSE, AG-S, BLOCK A, BARUMBARA COURT  
MONS. ALFRED MIFSUD STREET  
City: BIRKIRKARA  
Postcode: BKR 1186

## 03 HOST DETAILS IN MALTA

Host: ☐ Person ☒ Organisation  
Organisation's Name: AGENCIA MALTA BUSINESS SCHOOL  
Full Name of Host:  
Address: 23 VINCENZO DIMECH STREET  
City: FLORIANA  
Postcode: FRN1502  
Identity Document Number: 2021-018 SCHOOL LICENCE NUMBER  
Fixed Telephone No.: +356 20341784  
Mobile No.: +356 79516455  
Email Address: EZAMMIT@ASCENCIA-BS.COM  
Who is paying: ☒ Myself ☐ Host Person ☐ Host Organisation

### PLEASE NOTE

Please see Declaration of Proof Form and if applicable host is required to fill in details and subsequently you are required to submit together with this form.

## 04 PARENTAL AUTHORITY (IN CASE OF MINORS UNDER 18 YEARS OF AGE) / LEGAL GUARDIAN

OUR STUDENT ARE ADULTS 18+ NO NEED TO FILL THIS PAGE

### Parent 1 / Legal Guardian 1

Surname:  
Name:  
Nationality:  
Mobile Number:  
Email:  
Address (if different from applicant's contact):  
Postcode:  
Country:

### Parent 2 / Legal Guardian 2

Surname:  
Name:  
Nationality:  
Mobile Number:  
Email:  
Address (if different from applicant's contact):  
Postcode:  
Country:

In the case that the family member is an EU, EEA, Swiss citizen or a person who has been granted beneficiary status in Malta under the EU/UK withdraw agreement provide the following details in respect of the said family member:

Surname:  
Name:  
Travel Doc. or ID Card No.:  
Date of birth: 0 0 M M Y Y Y Y



## Policy



### TAQSIMA ĊENTRALI TAL-VIŻA CENTRAL VISA UNIT

#### GENERAL DATA PROTECTION REGULATION - FORM

- The Data Protection Officer may be contacted by phone on Telephone (+356) 25904901 or email: [dataprotection.identita@gov.mt](mailto:dataprotection.identita@gov.mt)
- All personal data shall be processed according to the General Data Protection Regulation (No 216/679) as well as any other applicable law or guidelines published from time to time
- Unit: CENTRAL VISA UNIT

FORMS	PURPOSE OF PROCESSING	DATA RECIPIENT/S	RETENTION PERIOD	FORM/S SUBMITTED
Declaration of proof	This document is used by the host when inviting TCNs and is signed and stamped by a lawyer or Public notary and sent to the applicant for onward transmission to the Embassy/Consulate as a supporting document. All adult Maltese nationals or those residing in Malta (with the exception of those under international/subsidiary protection) are eligible to use this document. Regulation (EC) 810/2009.	N/A	5 Years	X
Visa Application	This is the official Schengen Visa application form issued by the EU. This is used by any applicant all over the world when applying for a Schengen Visa. These forms may be submitted when applying for any type of visa, when applying at Central Visa Unit or any of our consulates and Embassies overseas. Regulation (EC) 810/2009.	Visa Application System: Local Police; Schengen police; Schengen Visa Information system (SIS C-VIS); Local & foreign security agencies; Immigration appeals board; Local & Foreign consulates and ministries, NSO.	5 Years	YES
Fee Exemption Form	This is issued in cases where fee is waived. Instead of a receipt. This form is filled in and kept in file as a receipt of collection of passport.	N/A	5 Years	X

- Identità shall not transfer any personal data to any other third party unless with the Applicant's consent or in cases where Identità is required to disclose such data by law.
- The Applicant's rights as a data subject under the General Data Protection Regulation (No 216/679) shall apply. The subscriber has the right to lodge a complaint with the Information and Data Protection Commission.  
Address: IDPC, Level 2, Airways House, High Stret, Sliema, SLM 1549; Telephone: (+356) 2328 7100  
Email: [ldpc.info@ldpc.org.mt](mailto:ldpc.info@ldpc.org.mt)
- The applicant may not be withholding data for the purpose of such application.
- The applicant acknowledges that data in such application shall be retained by Identità as per above Table. So as to enable Identità to meet legal and evidential requirements according in law.

V I.  (insert name and surname)

V Identity document number  have read and understood all contents of this form.

V Applicant's Signature \_\_\_\_\_ V Date



## 02- PASSPORT COPY

**PASSPORT:** Clear color scan of all pages - even empty pages. Must be Valid for at least 8 months at the time of travelling.

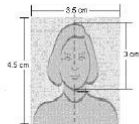


+356 2590 4550  
 visa.identita@gov.mt  
 identita.gov.mt  
 Central Visa Unit, Valley Road, Msida, MSD 0620, Malta



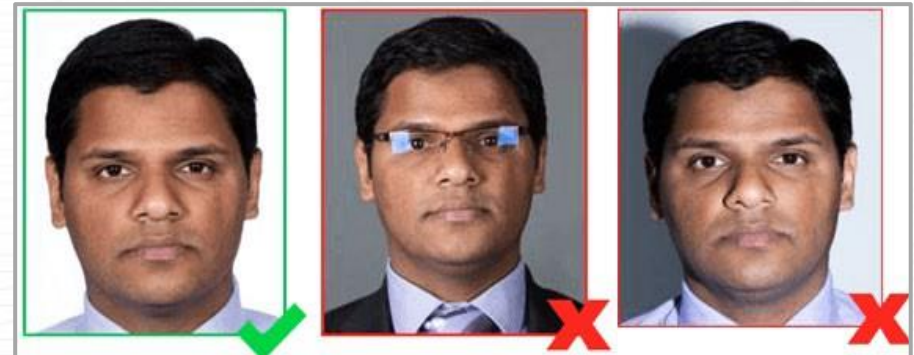
### 05 Passport Photos Specifications

Applicants are requested to submit 2 passport-size photos as specified by the ICAO (International Civil Aviation Organization)




- Use plain light-white background.
- The photo must be no more than 6 months old.
- Picture should not be tilted (portrait style) showing both edges of the face clearly.
- Close up of the head and top of the shoulders so that the face takes up 70–80% of the photograph.
- The person photographed must have a neutral expression and keep their mouth closed.
- The eyes must be open and clearly visible.
- Photo in sharp focus and clear.
- The photo must be printed on high-quality, high-definition paper.
- The photo must show the person alone, with no other objects or people in the background.
- The picture dimensions must be 240 pixels wide by 320 pixels high at least. A smaller picture will be rejected. For instance, a photo being 235 pixels by 320 pixels is not valid.
- On the other hand, the photo should keep a proportion of 3.5 cm x 4.5 cm (width x height) within limits. However, a 250 x 340 pixels picture would be valid, but not 290 x 340 pixels one.
- Finally, the image weight (size in Kbytes) can never be bigger than 120 Kbytes.
- Photos resolution should be 300 dpi.

Photos with a headdress are not permitted unless justified by religious reasons; in this case, the contours of the face must be clearly shown, from the base of the chin to the forehead, along with both sides of the face.





### INVITATION: Ascencia Business School Acceptance Letter and payment receipt.




**ASCENCIA  
MALTA**

info@ascencia-bs.mt  
www.ascencia-business-school.mt  
23, Vincenzo Dimech Street, Floriana FRN 1502 Malta

Date: 05 May 2025

**Student Name:** Yasmine  
**Student Address:** Street  
**Date of Birth:** 22/07/2003  
**Passport No.:** N40

red El Mourouj 2



*"Scan to Verify Your Offer Issuance!"*



**Final Acceptance Letter**

Dear Yasmine

This is to confirm that above mentioned student has successfully completed the admission process and now is accepted for the following course:

**Program Information -**

Program Name:	Bachelor in Computer Science
Level of Study:	MQF - EQF Level 6
No. of ECTS:	180 ECTS
Average Hour Per Week:	25 Hours
Accredited By:	Malta Further and Higher Education Authority (MFHEA)
Mode of Study:	Full time (On Campus)
Program Duration:	36 Months
Program Start Date:	01st July 2025
Program End Date:	30th June 2028
Provider:	Ascencia Malta, recognised in Malta as a Higher Education Institution (License No.: 2021-018)
Campus:	Ascencia Malta, 23, Vincenzo Dimech Street, Floriana FRN 1502 Malta.


 Students are allowed to enrol before 2 weeks of the course start date.  
 In case of late visa confirmation, the admission could be postponed to the next academic intake.

We also confirm that, the student has paid the € 7 000 fees to Ascencia Malta Business School. The student can complete the visa application to their nearest embassy with this letter. We advise the student to fulfil visa application requirements by checking the relevant embassy website.











On your arrival at Ascencia Malta Business School, you need to present Authenticated (originals or MFA attested or apostilled documents) for enrolment. Once the documents are verified your enrolment will be confirmed.

We look forward to welcome you at Ascencia Malta Business School soon.

**Tess Giordmaina**  
Director



**Accreditation and Membership**



**ASCENCIA  
MALTA**

info@ascencia-bs.mt  
www.ascencia-business-school.mt  
23, Vincenzo Dimech Street, Floriana FRN 1502 Malta

**PAYMENT CERTIFICATE**

Invoice# INV-000258

**Bill To**  
Name: **Jatin PAL**  
Address: Kambas PO Kambassi  
Passport No.: V41  
Intake Month: October  
Intake Year: 2024

Balance Due  
**€0,00**

Invoice Date: 02/08/2024

Sr. No	Particular & Description	Amount
1	Bachelor in Business Administration (1st year tuition fees)  Duration: 3 Years	5,000,00
2	Administrative Cost (non-refundable)	300,00
3	Registration Fee (non-refundable)	100,00
4	Visa Application Fee (non-refundable)	200,00
5	Accommodation Administration Cost (Third party non-refundable)	400,00
<b>Sub Total (Tax Inclusive)</b>		<b>6,000,00</b>
<b>Total</b>		<b>€6,000,00</b>
Payment Received		(-) 6,000,00
<b>Balance Due</b>		<b>€0,00</b>

**Notes**

This offer is subject to approval from the Department of Citizenship and Expatriate Affairs of Malta and the Central Visa Unit of Malta. €6,000.00 should be transferred to given account details, make sure that you pay additional charges separately to bank. Tuition fees are refundable only in case of visa refusal. For any clarification, please e-mail info@ascencia-bs.mt.

**BANK DETAILS**

ACCOUNT HOLDER: Ascencia Malta Limited  
BANK NAME: Bank Malta plc  
BANK ADDRESS: Tas-Sliema  
IBAN (International bank account number): MT915BMT555  
SWIFT BIC CODE (Bank Identification code): SBMT

**\*\* It is important to note that the 0s in the IBAN are zeros and not a letter "O".**



## 05- BANK STATEMENT

**BANK STATEMENT:** Bank Statement of the last 3 months attached with a recent bank certificate.



Dear **Omotayo**

STREET ARAKALE ROAD, BY OLD GARAGE BUS  
STOP AKURE SOUTH LGA  
AKURE, ONDO  
NIGERIA

Please find below your bank statement for the period: **01-Apr-2024 To 04-Sep-2024**

Account No:	313060	Pending Debit:	(0.00)
Account Name:	OMOTAYO	Available Balance:	22,759,330.84
Account Type:	SAVINGS A/C-PERSONAL	Total Credit:	33,595,015.41
Currency:	NGN	Total Debit:	17,803,998.92

Printed By TN035102 on 04-Sep-2024 09:07:29

Trans Date	Ref. Number	Transaction Details	Value Date	Withdrawal(DR)	Deposit(CR)	Balance
		Opening Balance				6,768,314.35
02-Apr-2024			02-Apr-2024	0.00	6,000.00	6,774,314.35
02-Apr-2024			02-Apr-2024	0.00	6,000.00	6,780,314.35
02-Apr-2024			02-Apr-2024	0.00	6,000.00	6,786,314.35
02-Apr-2024			02-Apr-2024	0.00	17,000.00	6,803,314.35
02-Apr-2024			02-Apr-2024	0.00	6,000.00	6,809,314.35
03-Apr-2024			03-Apr-2024	50.00	0.00	6,809,264.35
03-Apr-2024			03-Apr-2024	0.00	6,000.00	6,815,264.35
03-Apr-2024			03-Apr-2024	26.88	0.00	6,815,237.47
03-Apr-2024			03-Apr-2024	26,000.00	0.00	6,789,237.47
03-Apr-2024			03-Apr-2024	280,000.00	0.00	6,509,237.47
03-Apr-2024			03-Apr-2024	53.75	0.00	6,509,183.72
03-Apr-2024			03-Apr-2024	0.00	30,000.00	6,539,183.72
03-Apr-2024			03-Apr-2024	0.00	100,000.00	6,639,183.72
03-Apr-2024			03-Apr-2024	0.00	6,000.00	6,645,183.72
04-Apr-2024			04-Apr-2024	100.00	0.00	6,645,083.72
04-Apr-2024			04-Apr-2024	0.00	24,000.00	6,669,083.72

## 05- BANK STATEMENT

**Bank Certificate:** Bank Letter stating that the Student / Sponsor is their client, with the Account number and Balance in national currency / EURO.

Dated-25/03/2024

**TO WHOM IT MAY CONCERN**


This is to certify that Mr.A [REDACTED] L/ [REDACTED] is having the saving account no 50100 [REDACTED] with our Hathin Branch Since 14-07-2023 .As per bank record his address in the bank record is S/O [REDACTED] MAKAN NO. 135 , NEAR [REDACTED] PALWAL-121103

The avallable balance in the account as on yesterday Dt-25/03/2024 is 5,29,146.50(Five lakh Twenty nine thousand one hundred forty six rupees & fifty Paisa Only Equivalent to Euro 6348.4883 Calculation is done at a conversion rate of 83.35 Euro(FCY Currency TT Selling Rate of 25/03/2024).

This letter has been issued upon specific request received from the customer.

For HDFC BANK Ltd

Authorized Signatory





## 05- BANK STATEMENT

Signed DECLARATION or SPONSORSHIP Letter and a copy of Identity document of the Sponsor.

### Sponsorship Letter for Student Visa

06/08/2024

NALOUTI RIDHA

DJERBA

+216 9683:

Subject: Sponsorship letter for NALOUTI OUSSAMA

email@address.com

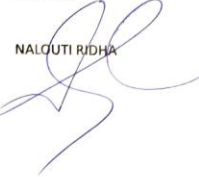
To whom it may concern,

My name is NALOUTI Ridha passport number I09207, currently residing in TUNISIA. In addition, I am a citizen of TUNISIA. This letter is to inform that I confirm my sponsorship for NALOUTI Oussama with the passport number I02777 supporting my relationship with the student as his FATHER.

Oussama will be studying at ASCENCIA BUSINESS SCHOOL MALTA for the duration of 18 months.

I have enclosed a list of documents and bank statements as proof of my financial capacity to sponsor him. These funds will replenish and cover his expenses including food, rent, tuition fees, clothing, transportation and others. Please feel free to contact me for I will gladly extend my help in the best possible manner.

Sincerely,



NALOUTI RIDHA

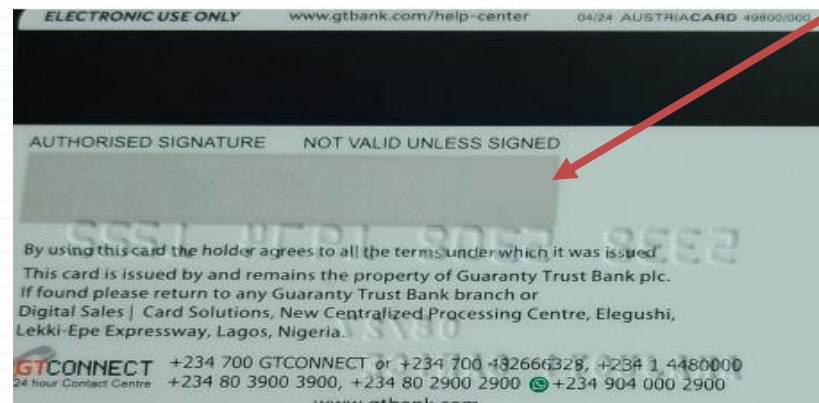
Commune de Djerba Ajim  
Arrondissement GUELLALA  
Vu Pour l'application de la signature  
de M. NALOUTI RIDHA  
Opposé  
qui ( )  
N° 2256  
Bonne Reçu  
Quelque Soit  
06 AOUT 2024  
Signé: Jamel SAKAL

## 06- BANK CREDIT CARD COPY

**International Bank card:** Must be VISA or MASTERCARD and connected to Student / Sponsor bank account/ statement provided. FRONT AND BACK. (*Sensitive data can be covered*)




CVV can be covered



## 07- HEALTH & TRAVEL INSURANCE

Must be in English, cover minimum of 120 days stay in the Schengen Zone and state that Hospital expenses are covered for not less than € 30,000. Must include Student international passport Number. Start date must be the same as the day of traveling or before, but not after.


**Student Guard - Overseas Health Insurance Plan**

Policy Number : 7101932880


### Policy Schedule

Policy Holder Name	Ms JANVI RAJNIKANT	Policy Issue Date	14/08/2024
Policy Holder Address		Insurance Plan	Plan A
Policy Holder Contact No.	94996	Zone	Worldwide Excluding USA/Canada
Email ID	igration@gmail.com	Travel Dates	From: 25/09/2024 To: 24/09/2025
Customer GSTIN No.		Duration	365 days
		Producer Code	2316600000

*Travel assured, your journey is secure with us!*

Thank you for choosing our Travel Insurance Policy.

Unlock Policy Details at Your Fingertips



Download now  
**TATA AIG App**  
<https://taig.in/v51c26a>


You can also visit our website

[www.tataaig.com](http://www.tataaig.com)

WhatsApp us

[+91 9136160375](https://wa.me/919136160375)


Premium			
Premium	INR	9,230.00	
IGST (18%)	INR	1,661.00	
CGST (9%)	INR	0.00	
SGST (9%)	INR	0.00	
<b>Total Premium</b>	<b>INR</b>	<b>10,891.00</b>	



For policy details, Please scan the QR code

Sr.No	Insured Name	Passport Number	Gender	Date Of Birth	Age	Nominee	Sponsor Name	Sponsor DOB	Sponsor Relation
1	Ms JANVI RAJNIKANT	R0002f	Female	13/05/2001	23	RAJNIKANT	RAJNIKANT	19/09/1974	FATHER

**TATA AIG GENERAL INSURANCE COMPANY LIMITED**  
Registered office : Peninsula Business Park, Tower A, 15th Floor, G.K Marg, Lower Panel, Mumbai - 400013, Maharashtra, India.  
 24x7 Toll Free No.: 1800 266 7780 or 1800 22 9966 (For Senior Citizens) • Email: [customersupport@tataaig.com](mailto:customersupport@tataaig.com) • Website: [www.tataaig.com](http://www.tataaig.com)  
 IRDA of India Registration No: 108 • CIN: U55110MH2000PLC128425 • Student Guard - Overseas Health Insurance Plan • UIN: TATTTOP25035V042425


**Student Guard - Overseas Health Insurance Plan**

Policy Number : 7101932880


Benefits	Maximum Coverage	Deductible
Accidental Death & Dismemberment Benefit (24 hrs)	\$10,000	
Felonious Assault (AD & D)***	\$5,000	
Accident & Sickness Medical Expenses	\$50,000	\$100
Child Care benefits###	\$250	
Coverage for Pre-existing Conditions under A & S***###	\$500	
Maternity Benefit (Only Inpatient Treatment incl 1 month post Natal Cover) - Waiting Period - 10 Months###	\$500	
Ambulance Charges###	\$250	
Cancer screening and mammography examinations###	\$250	
Physiotherapy###	\$500	
Sickness Dental Relief	\$250	\$100
Assistance	Included	
Emergency Medical Evacuation	\$5,000	
Repatriation of Remains	\$2,500	
Checked Baggage Loss (Per Item 10% and Per Bag 50% Limit)*	\$500	
Loss of Passport	\$250	\$30
Personal Liability	\$1,00,000	\$200
Study Interruption	\$7,500	
Sponsor Protection	\$10,000	
Compassion visit	\$1,500	
Bail Bond	\$500	
Hijack Cash Benefit (\$100 Per Day)	\$500	1 Day
Missed Connection/Missed Departure	\$250	\$25
Trip Delay (\$10 Per 12 Hrs.)	\$100	12 Hrs
Fraudulent Charges (Payment Card Security)	\$500	


**TATA AIG GENERAL INSURANCE COMPANY LIMITED**  
Registered office : Peninsula Business Park, Tower A, 15th Floor, G.K Marg, Lower Panel, Mumbai - 400013, Maharashtra, India.  
 24x7 Toll Free No.: 1800 266 7780 or 1800 22 9966 (For Senior Citizens) • Email: [customersupport@tataaig.com](mailto:customersupport@tataaig.com) • Website: [www.tataaig.com](http://www.tataaig.com)  
 IRDA of India Registration No: 108 • CIN: U55110MH2000PLC128425 • Student Guard - Overseas Health Insurance Plan • UIN: TATTTOP25035V042425



## 09- FLIGHT TICKET

**Flight ticket:** First entry border MALTA (no Rome, Paris, Frankfurt ect. Not VIA EUROPE). The ticket must show the Booking REF number, total price paid and ticket number.


Call-Icon +234-2016361010





11 Sep,2024


Dear : **Mr. Patrick**
Travelwings Ref : **TWBR-**

We wanted to drop a quick email to confirm that your booking is on hold.  
 Kindly make the payment at the earliest in order to confirm your booking. Please don't hesitate to contact us for further support.


**Travel Itinerary**
Booking on hold

 **LOS**  
Lagos


 **MLA**  
Gudja

**Lagos**


**Istanbul**
27 Jan 2025
ARRIVES NEXT DAY
SEA6YN


 Turkish Airlines  
TK 626  
ECONOMY


LOS 22:20  
27 Jan 2025  
Murtala Muhammed,Lagos


 6h 35m


06:55 IST  
28 Jan 2025  
Ataturk Airport,Istanbul I

332


Layover : 1h 15m

**Istanbul**


**Gudja**
28 Jan 2025


 Turkish Airlines  
TK 1369  
ECONOMY

IST 08:10  
28 Jan 2025  
Ataturk Airport,Istanbul


 2h 35m

08:45 MLA  
28 Jan 2025  
Malta International,Gudja

**Passengers Details**

Patricl Adult

Flight Number	Sector	Date	Class	Baggage
TK 626	LOS-IST	27 Jan 2025	ECONOMY	check in:2 Pcs./cabin:5-7 Kg
TK 1369	IST-MLA	28 Jan 2025	ECONOMY	check in:2 Pcs./cabin:5-7 Kg

Fare Details				
	Fare	Tax	Fee	Total
Adult X1	871280.00	526944.00	0.00	NGN 1398224.00
Discount				NGN 0.00
Online Convenience fee				NGN 0.00
Grand Total				<b>NGN1398224.00</b>

  
**Cancellation Policy**

- We recommend you to make use of TW booking reference number to communicate with Travelwings team about this booking.
- Check-in counters open 3 hours prior to departure and get closed 1 hour prior to departure. Please note, you may be denied boarding if you fail to report on time.
- Re-check the passenger name(s) as per the passport/identity proof, departure & arrival date, time, flight number, terminal, baggage details etc.
- In case of International travel, please check your requirements for travel documentation like valid Passport/Visa/Ok to Board/travel and medical insurance with the airline and relevant Embassy or Consulate before commencing your journey.
- If you have a connecting flight, you must review the visa requirements for the transit country, including the exemption conditions for visa-free transit.
- The local authorities in certain countries may impose additional taxes (VAT, tourist tax etc.), which generally has to be paid locally.
- Travelwings, cannot be held responsible for any schedule change/flight cancellation by the airline.
- We will not be held responsible for any loss or damage to travellers and his/her belongings due to any accident, theft or other Mishap / Unforeseen circumstances).
- Any amendments of the booking will be as per the airline terms and conditions comprising of penalties, fare difference which may change upon subject to availability by the airline.

## 10- ACCOMODATION

### ACCOMMODATION CONFIRMATION:

Provided by partner company of Ascencia Business School.



Name: Yasmine C  
Address: Street M  
Passport No.: N4I  
College : ASCENCIA BUSINESS SCHOOL MALTA  
Program : Bachelor in Computer Science

#### ACCOMMODATION LETTER

Dear Yasmine

Further to your recent application to Oliasi Student House, we are delighted to offer you a place in our accommodation facility for the upcoming academic period.

#### Accommodation Details

- **House Address :** Building 33, Penthouse 10, Valley Hill Court, Triq i-Torri Wejter, Birkirkara
- **Room Type :** House 1 - Room No. 2 | 18.05 Sq. m - Bed 1 (Single)
- **Check-In Date :** 27 June 2025
- **Check-Out Date :** 26 December 2025
- **Duration :** 6 Months

\*Please note that check-in and check-out dates are subject to availability and may be adjusted accordingly

We look forward to welcoming you to Oliasi Student House and providing you with a comfortable and enjoyable living experience. If you have any questions or require further information, please do not hesitate to contact us.

To whom it may concern



Subject: Important: Details for Visa Applications

While filing visa applications, please use the details provided below:

**Contact Person :** Pierre Portelli  
**Mobile :** +356 7965 0697  
**Email :** info@oliasi.mt  
**Working Hours:** Mon - Fri / 8 Am to 5 Pm (Malta Time)

**Property Manager**  
Oliasi Student House Malta

#### Oliasi Student Residence - Malta

Email Id: info@oliasi.mt | Phone Number: +356 7965 0697 | License No: C104446 | VAT No.: MT29904822

House 1: AG-5, Block A, Barumbara Court, Triq Mons. Alfred Mifsud, Birkirkara, 1136 - Malta House 2: Building 33, Penthouse 10, Valley Hill Court, Triq i-Torri Wejter, Birkirkara

House 3: Building 33, Penthouse 11, Valley Hill Court, Triq i-Torri Wejter, Birkirkara House 4: Hortensia, 96, Labour Avenue, Naxxar, NXR 9022, Malta

#### Terms and Conditions:

- Rooms are subject to availability and are allocated on a first-come, first-served basis. In case the rooms are fully booked, only the room rent will be refunded. Any cancellation from your side, except in the case of visa refusal, will not result in a refund of the rent.
- To renew the agreement, the student should inform us via email a minimum of 30 days in advance.
- Room cleaning will be done once a week.
- The contract starts from the day when keys are exchanged and the contract is signed. Late arrival or no-show will be counted as occupied for the days booked, and no refund will be granted.
- Once the payment is accepted by Oliasi, the customer will receive the booking confirmation via email.
- All remaining payments should be made at least 10 days before the agreement starting date. Proof of payment should be presented at the key exchange and contract signing.
- Any items broken, damaged, misused, or destroyed will be paid for by all the room members staying in the room. No clarification or blaming will be accepted, and the cost will be divided equally among room members if no one accepts fault.
- The use of the reservation is tied to the full payment of the Reference number: INV-000419 Amount paid: (-) 400,00.

#### Renewal Clauses:

- The student acknowledges that the initial rental period of [3 months] has been successfully completed.
- The student has the option to renew the agreement for an additional period of [3 months] by paying an administrative fee of 200 Euros and the next 3 months' rent in advance prior to or before the renewal date.
- This renewal will extend the rental agreement to a total of [6 months].
- The agreement is not renewable beyond the second renewal period, totaling [9 months].
- Students need to vacate the house on the last date of the agreement.



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## INTERVIEW QUESTIONS

### **Possible questions - online Interview with CVU Malta.**

1. Full name and passport number.
2. What do you do for a living?
3. What is your highest qualification?
4. How long have you been working?
5. Know information about Malta – geographical location, climate, transportation, religion and history.
6. Be able to explain why you chose Malta (not the UK, USA, Canada or Australia).
7. Be able to explain why you chose Ascencia Malta, not another educational organization.
8. Know the name, content – all modules, duration of the course and school location.
9. Know about school Attendance policy - studies are your Full-time “job”. Absence from school is reported to Authorities regularly.
10. Know how much you paid for the Tuition according to the Offer Letter and Payment Certificate.
11. Know your accommodation address and how to get from the Airport to the apartment.
12. Know how much you paid for the accommodation according to the Invoice and Payment confirmation.
13. Know who is sponsoring your travels and studies. The amount from the Sponsors Letter.
14. Know your flight details: name of the airline, connection airport, flight duration, date and time of your arrival in Malta.
15. Name of your Insurance company and coverage policy.
16. What is your career plan after completion of the course?
17. Have you been to other Schengen countries in the past, did you travel elsewhere?  
How many states in the Schengen Union?



